



JEAN LAFITTE TOWN MARKET

Vendor Application

November 14, 2026

Name: _____

Business Name: _____

Address: _____ State: _____ Zip: _____

Phone: _____

E-mail: _____

Describe the sales or activity you propose in detail. ALL items sold or promoted MUST be listed. Attach a separate sheet of paper if needed. Vendors must list foods they wish to sell. You will be contacted and advised if your booth is approved.

BOOTH FEES ARE:

- Booth fees will be \$25.00 per booth per event (non-refundable).
- Booth Fee must be paid by Friday, September 30, 2026.
- Once paid your spot is reserved.
- Please bring in application with payment.

I am applying for a space in the **JEAN LAFITTE TOWN MARKET**. I agree to follow all the rules put forth by the Market. **There are NO refunds for no shows. The Market goes on rain or shine. Please take note of and initial the special rules below.**

ALL VENDORS:

1. _____ Vendors must be in an assigned 10' x 10' space and set up for business and ready to open at 10:00 a.m. Suggested arrival time no later than 9:30 a.m.
2. _____ Vendors are responsible for cleaning up their booth area. This includes removing all trash (to be placed in the dumpster) and hosing down any spills that may occur. If the booth is not cleaned, a \$50 cleaning fee will be charged.
3. _____ Vendors must keep their booth open for the duration of the event (10:00 am - 2:00 pm).
4. _____ Vendors are responsible for filing and paying any appropriate sales tax to Jefferson Parish and the State of Louisiana.
5. _____ The Town will be selling beverages: soft drinks, water, beer, alcoholic beverages, etc.; vendors may not sell beverages of any kind.
6. _____ No silly string, confetti eggs or gum can be sold at the market at any time.
7. _____ Beyond the placement fee, the vendor retains all profits from their sales.
8. _____ Vendors must be prepared to make change for purchases.

FOOD VENDORS:

9. _____ Vendors will provide lights, tables, cooking equipment, food items, paper plates, utensils, paper products, etc. as it is necessary to conduct business.
10. _____ Cooking equipment must be situated within a secure location.
11. _____ Vendors who are cooking or frying food on site must put a protective covering under the cookers, such as kitty litter to absorb any grease or drippings.
12. _____ Vendor certifies that said food items and preparation meet all applicable laws of the State of Louisiana and the Parish of Jefferson.
13. _____ Vendors are responsible for disposing of cooking oil, water, etc. It cannot be disposed of in the market.

The regulations printed herein may be changed, modified and/or updated at any time and without prior notice.

SIGNED: _____ Date: _____

- ❖ All sections of the application must be completed. Be sure to initial at all indicated places.
- ❖ Please return this application to: Town Market, Attn: Kerri Matherne, 2654 Jean Lafitte Blvd., Lafitte, LA.
- ❖ Physical Office Address: 799 Jean Lafitte Blvd., Lafitte LA 70067
- ❖ IF paying by check, make checks payable to Town of Jean Lafitte
- ❖ For questions regarding application, please contact Kerri Matherne (504)689-2208.
- ❖ ***Thank you for your interest in our Market! Mayor Yvette Crain***